

There are a number of interesting pieces of HIPAA information included.

As always: Please be sure to note that in some cases the information presented may be the opinion of the original author. We need to be sure to view it in the context of our own organizations and environment. You may need additional information, support, legal opinions and/or decision documentation when interpreting the rules.

My thanks to all the folks who have shared information for this e-news.  
Have a great day!!!  
Ken

Interesting items below:

- [hipaalive] PRIVACY: Certification
- [hipaanotes] HIPAAnotes - Vol. 2, No. 34 - 9/4/02 - ATTACHED
- [hipaalive] SECURITY: E-mail Encryption
- [hipaalive] PRIVACY: Walk Trough Checklist
- More news on ICD-10-CM and ICD-10-PCS
- Harvard HIPAA Colloquium; HIPAA Summit V, Oct. 30-Nov. 1

\*\*\*\*\* [hipaalive] PRIVACY: Certification \*\*\*\*\*  
\*\*\* HIPAAlive! From Phoenix Health Systems/HIPAAAdvisory.com \*\*\*  
Below is an e-mail I received from Lisa Nepi at: [Lisa.Nepi@AHIMA.org](mailto:Lisa.Nepi@AHIMA.org)  
regarding HIPAA Certification.  
Regards, Joe

Thank you for your recent inquiry regarding the Certified in Healthcare Privacy (CHP), the Certified in Healthcare Security (CHS), and the Certified in Healthcare Privacy and Security (CHPS) examination programs. In a collaborative effort, the American Health Information Management Association (AHIMA) and the Healthcare Information and Management Systems Society (HIMSS) will offer three specialty credentials denoting advanced competency in administering comprehensive privacy and security programs in all types of healthcare organizations.

To be eligible to sit for the examinations, candidates must meet one of the following requirements: a baccalaureate degree and at least four years experience in healthcare management; a master's or other advanced degree (JD, MD, PhD, etc.) and two years experience in health management; or health information management professionals (RHIA's and RHIT's) and health information and management systems professionals (CPHIMS) with a baccalaureate or higher degree and a minimum of two years on the job experience.

The first computer administration of the CHP will be offered in the fall of 2002 through Applied Measurement Professionals, Inc (AMP) assessment centers. The CHS and the CHPS will be available in the first quarter of 2003. For a member of AHIMA or HIMSS, the testing fee for CHP or CHS will be \$250. Non-members will pay \$350. For CHPS, the fee will be \$400. Non-members will pay \$550.

A Candidate Handbook detailing the application procedure, examination

administration, and examination content for all three credentials will be available this summer. This Handbook will be available on AHIMA's web site located at [www.ahima.org](http://www.ahima.org) <<http://www.ahima.org>> in the summer of 2002.

AHIMA is doing the overall administration for all three examinations, so please feel free to contact our office if you have any further questions or comments.

Sincerely,

Lisa M. Nepi  
Certification Manager  
American Health Information Management Association  
233 N. Michigan Ave., Suite 2150  
Chicago, IL 60601-5800  
(312) 233-1100  
[www.ahima.org](http://www.ahima.org)

\*\*\* HIPAAlive! From Phoenix Health Systems/HIPAAAdvisory.com \*\*\*

The Handbook for these certifications is now on the AHIMA web site at <http://www.ahima.org/certification/>

Shari Grace, RHIA  
Director, Health Information Management & Privacy Officer  
Marshalltown Medical & Surgical Center  
[sgrace@marshmed.com](mailto:sgrace@marshmed.com)

\*\*\*\*\* [hipaalive] SECURITY: E-mail Encryption \*\*\*\*\*

\*\*\* HIPAAlive! From Phoenix Health Systems/HIPAAAdvisory.com \*\*\*

One of the requirements of HIPAA is that all patient information sent by e-mail over the Internet must be encrypted. A while ago many people assumed that the Centers for Medicare & Medicaid Services (formerly HCFA) Internet transmissions standards for encryption would be the de facto standards for HIPAA security regarding Internet or "open" network transmission.

CMS has very specific encryption standards for sending patient information over the Internet. A good place to start is to use CMS's minimum acceptable encryption standards. The encryption standards are:

1. Symmetric encryption must be a level of encryption protection equivalent to that provided by an algorithm such as Triple 56 bit DES (defined as 112 bit equivalent).
2. Asymmetric encryption must be at least 1024 bit.
3. Elliptical Curve encryption must be at least 160 bits.

\*\*\*\*\* [hipaalive] PRIVACY:Walk Trough Checklist \*\*\*\*\*  
from: [LynchM@health.missouri.edu](mailto:LynchM@health.missouri.edu)

\*\*\* HIPAAlive! From Phoenix Health Systems/HIPAAAdvisory.com \*\*\*

Here is a checklist that I provide to our front-line supervisors and ask that they complete it first. When they are satisfied that they meet all of these requirements, then I walk through with them.

Privacy Officer  
University of Missouri Health Care

#### Privacy and Security Walk-Through Issues

Can you say YES to each of the below statements for your work area?

1. Staff does not discuss confidential patient information among themselves in public areas.
2. Conversations with the patient/family regarding confidential patient information are not held in public areas.
3. Overhead and Intercom announcements do not include confidential patient information.
4. Phone conversations and dictation are in areas where confidential patient information cannot be overheard.
5. Dictation is completed in an area where confidential patient information can not be overheard.
6. Computer monitors are positioned away from public areas to avoid observation by visitors.
7. The screens on unattended computers are returned to the logon screen or have a password enabled screen saver. Staff protects their ID and password and never shares them, or the use of a workstation while logged in.
8. On desks in public areas, chart holders or nurse's stations, documents with confidential patient information are face down or concealed, avoiding observation by patients or visitors.
9. Paper records and medical charts are stored or filed in such away as to avoid observation by patients or visitors, or casual access by unauthorized staff.
10. Except for the patient's name, confidential patient information is not called out into the waiting room.
11. Release of confidential patient information is done by staff specifically authorized to do so.
12. Confidential patient information is not left on an unattended printer, photocopier or fax machine, unless these devices are in a secure area. Physical access to fax machines and printers is limited to authorized staff.
13. Confidential patient information is discarded in the appropriate secure container or shredded.

14. Answering machines volume is turned down so information being left cannot be overheard by other staff or visitors. Voice mail passwords are not the default settings, or the last four digits of your phone number.

15. Patient Lists, including scheduled procedures, with information beyond room assignments are not readily visible by patients or visitors.

16. Visitors and patients are appropriately escorted to ensure they do not access staff areas, dictating rooms, chart storage, etc. Those persons not recognized in restricted areas, are challenged for identification.

17. For units that are not staffed 24 hours, patient records are filed in locking storage cabinets or rooms that are locked.

18. Only authorized staff has access to confidential patient information, and they access and use only the minimum amount necessary to accomplish their duties. All staff wears the appropriate nametag at all times.

19. All supervisors regularly review institutional policies that are applicable for their area work assignments with their staff, to insure that current practices and procedures protect patient privacy.

19. Staff feel comfortable, and obligated, to report misuse of confidential patient information to their supervisor, Patient Safety Net, or to the Compliance Hot Line at \_\_\_\_-\_\_\_\_.

If you have questions, Please call the Privacy Officer, \_\_\_\_\_ at \_\_\_\_-\_\_\_\_.

\*\*\*\*\* More news on ICD-10-CM and ICD-10-PCS \*\*\*\*\*

>>> <gcox@oshpd.state.ca.us> 09/05/02 08:26AM >>>

Hi everyone,

Last night, I just got a notice from AHIMA e-alert about the ICD-10-CM and ICD-10-PCS and its status.

Copied/pasted:

NCVHS Subcommittee Forwards ICD-10 Recommendation

The Standards and Security subcommittee of the National Committee on Vital and Health Statistics (NCVHS) has agreed to forward a recommendation to the full NCVHS that it propose that the secretary of the US Department of Health and Human Services (HHS) issue a notice of proposed rule making for US adoption of ICD-10-CM and ICD-10-PCS (inpatient only). The subcommittee further recommended that HHS fashion the NPRM to allow those commenting on it to:

comment on options of how and when HHS would implement these coding standards, review cost estimates of such implementations, and provide their own studies related to costs of implementation and value of making such a coding change.

As presented, ICD-10-CM would replace the 23-year-old ICD-9-CM (Volumes 1&2), while ICD-10-PCS (procedure code system) would replace ICD-9-CM (Volume 3) inpatient procedure codes. The full NCVHS meets in Washington on September 25-26, 2002.

You may want to keep an eye on this. Remember, any change in the HIPAA national code set will take 2 years to implement.

You may want to take a look at:

<http://www.cdc.gov/nchs/about/otheract/icd9/icd10cm.htm>

\*\*\*\* Harvard HIPAA Colloquium; HIPAA Summit V, Oct. 30-Nov. 1 \*\*\*\*\*

PRESS RELEASE

Contact: Paul Tunnecliff

800-684-4549 phone

RegistrationHQ@aol.com

HARVARD HIPAA COLLOQUIUM FACULTY PRESENTATIONS AVAILABLE AT:

<http://www.HIPAAColloquium.com>

5TH NATIONAL HIPAA SUMMIT ALSO ANNOUNCED

-- Oct. 30 - Nov. 1, 2002

<http://www.HIPAASummit.com>

CAMBRIDGE MA USA -- MEDICAL INDUSTRY E-MAIL NEWS SERVICE(TM) -- SEPT. 04, 2002 -- The HIPAA Colloquium at Harvard University is a week-long executive education course held in Annenberg Hall on the campus of Harvard University in Cambridge MA. The HIPAA Colloquium today announced that the 2002 Colloquium's faculty presentations are available in both PDF and PowerPoint format at no cost at:

<http://www.HIPAAColloquium.com>

The presentations are posted below the speaker name on the Agenda pages of the website.

SAVE THE DATE: 5TH NATIONAL HIPAA SUMMIT

Oct. 30 - Nov. 1, 2002

Baltimore MD

<http://www.HIPAASummit.com>

FEATURING:

-- Margret Amatayakul, MBA, RHIA, FHIMSS, President, Margret A. Consulting, LLC, Schaumburg IL

-- W. Holt Anderson, Exec Dir, North Carolina Healthcare Info & Communications Alliance, Research Triangle Park NC

-- Mark Barnes, Esq., Partner, Ropes & Gray, Co-author, Practical Guidance on HIPAA Preemption of State Laws: Analytical Framework & Preemption Methodology (AHLA, 2002) & Former Associate Commissioner, Medicaid & Legal Policy, New York City, Dept of Health, New York NY

-- J. Howard Beales, III, Ph.D., Dir, Bureau of Consumer Protection, Federal Trade Commission, Washington DC

-- Stuart Beaton, VP, Washington Publishing Company, Brentwood TN

-- Gary A. Beatty, President, EC Integrity & Chair, X12N Insurance Subcommittee, Stewartville MN

-- Donald Bechtel, Strategic Advisor, Healthcare Data Exchange Corp (HDX), Co-chair, X12N Eligibility Work Group, Board of Dirs, AFEHCT, Malvern PA

-- William R. Braithwaite MD, Ph.D., Dir, PricewaterhouseCoopers, Former Sr Advisor on Health Info Policy, DHHS, Washington DC

-- Becky Buegel, RHIA, Dir of Health Info Mgmt, Casa Grande Regional Medical Ctr, Casa Grande AZ

-- Roy G. Clay, III, HIPAA Security Project Coordinator, Health Care Services Div, Louisiana State Univ Health Sciences Ctr, New Orleans LA

-- Salvatore Colletti, Esq., Sr Corporate Counsel-Pharmaceuticals, Pfizer Inc., New York NY

-- Radgia Cook, Principal, Xpediate Consulting LLC, San Raphael CA

-- Jerry Coopey, Office of Rural Health, Health Resources & Services Admin, Rockville MD

-- Rebecca Cowling, HIPAA Mgr, GovConnect, Inc., Co-Chair, WEDI Snip Govt Agencies Sub-Workgroup & Immediate Past Chair, AFEHCT, Dallas TX

-- Melissa Cornwell, HIPAA Coordinator, Floyd Medical Ctr, Rome GA

-- Walter Culbertson, Chief Technology, Security & Privacy Officer, Availity, LLC, Co-Chair, WEDI SNIP Security & Privacy, & Chair, Southern HIPAA Administrative Regional Process (SHARP), Jacksonville FL

-- Catherine E. DeLair, RN, JD, HIPAA Privacy Officer, Univ of Wisconsin Hospitals & Clinics, Madison WI

-- John DesMarteau MD, Physician Dir, HIPAA Project, Kaiser Permanente Mid-Atlantic States, Silver Spring MD

-- Sharon King Donohue, Esq., General Counsel, National Committee on Quality Assurance, Washington DC

-- Donna Eden, Esq., Sr Attorney, Office of General Counsel, US DHHS, Washington DC

-- Dave Feinberg, CDP, Rensis Corp, Co-Chair, HIPAA Implementation Work Group, Insurance Subcommittee (X12N), Accredited Standards Committee X12 & Voting Member, HL7 & X12, Seattle WA

-- Brian S. Felton, Privacy & Security Officer, Allina Hospitals & Clinics, Minneapolis MN

-- Kathy J. S. Fritz, JD, ANP, RN, Attorney at Law & Author, Long-Term Care HIPAA Lifeline: A Practical Guide on How to Comply, Portland OR

-- Bruce Merlin Fried, Esq., Partner, Shaw Pittman & Former Dir, Ctr for Health Plans & Providers, HCFA, Washington DC

-- Richard Friedman, Dir, Div of State Systems, FSQG, Ctrs for Medicare & Medicaid Services, US DHHS, Baltimore MD

-- Alan S. Goldberg, JD, LLM, Partner, Goulston & Storrs, Adjunct Professor of Law Univ of Maryland School of Law & Suffolk Univ Law School, & Moderator, AHLA HIT Listserve, Boston MA

-- Kimberly S. Gray, Chief Privacy Officer Highmark, Camp Hill PA

-- Raymond J. Gustini, Esq., Partner, Nixon Peabody LLP, Co-chair, ABA Subcommittee on Electronic Privacy & Task Force on Financial Privacy, Washington DC

-- John D. Halamka MD, Chief Medical Info Officer, Care Group Health System, Boston MA

-- Tom Hanks, Dir, Client Services, Healthcare Practice, PricewaterhouseCoopers, Co-chair, WEDI Privacy Policy Advisory Group, Chicago IL

-- Tom Jeffry, Esq., Partner, Davis Wright Tremaine & Co chair, Privacy Policy

Advisory Group, WEDI, Los Angeles CA

-- Jeff Jinnett, JD, CISSP, Of Counsel, LeBoeuf, Lamb, Greene & MacRae, LLP & President, LeBoeuf Computing Technologies, LLC, New York NY

-- David C. Kibbe MD, MBA, Founder & Chairman, Canopy Systems, Inc., Dir, Health Info Technology, American Academy of Family Physicians, & President-Elect, Chapel Hill NC

-- Reuben King-Shaw, Jr., Deputy Administrator & COO, Ctrs for Medicare & Medicaid Services, DHHS, Washington DC

-- William A. Knaus MD, Evelyn Troup Hobson Professor & Founding Chair, Dept of Health Evaluation Sciences, Univ of Virginia Health Sciences Ctr & Medical School, Charlottesville VA, NCHICA, Chapel Hill NC

-- Steven S. Lazarus, Ph.D., FHIMSS, President, Boundary Info Group, & Chair, WEDI, Denver CO

-- Edward Leer, Dir, Health Care Services, Verias, Chair, Indiana HIPAA Consortium, WEDI SNIP Affiliate, Carmel IN

-- Denise Love, MBA, Exec Dir, National Assn of Health Data Organizations, Salt Lake City UT

-- Mikel Lynch, Privacy Officer, Univ Health Care, Univ of Missouri, Columbia MO

-- Janet Marchibroda, Exec Dir, eHealth Initiative, & Former COO, NCQA, Washington DC

-- Richard Marks, Esq., Partner, Davis Wright Tremaine LLP, Washington, D.C.

-- Brian Martin, Mgr, I/S Security, Lehigh Valley Health Network, Allentown PA

-- Mark R. McLaughlin, Regulatory Policy Analyst, McKessonHBOC, Co Chair, WEDI SNIP, Transactions Workgroup & EHNAAC Commission, Dubuque IA

-- Robyn A. Meinhardt, Esq., Partner, Foley & Lardner, Denver CO

-- Susan A. Miller, Esq., Corporate Regulatory & Compliance Mgr, IDX Systems Corp, Boston MA

-- James J. Moynihan, Principal, McLure-Moynihan, Inc., Agoura Hills CA

-- Janis Nero-Phillips, Dir of Div of Data Interchange Standards, Office of Info Services, Ctrs for Medicare & Medicaid Services, Baltimore MD

-- Miriam J. Paramore, President, PCI Consulting, President, HAWK, Kentucky WEDI SNIP, & Member, AFEHCT Board, Louisville KY

-- John C. Parmigiani, Dir, HIPAA Compliance Services, CTG Healthcare Solutions, Inc., & Former Dir of Enterprise Standards, HCFA, Wheaton IL

-- Ken Patterson, CISSP, Info Security Officer, Harvard Pilgrim Health Care, Chair, Security Officers Forum, Massachusetts Health Data Consortium, Inc., Wellesley MA

-- Roy Rada MD, Ph.D., Professor, Univ of Maryland Baltimore County, Chair, HIMSS HIPAA SIG & Author, HIPAA@IT, Baltimore MD

-- Brent Saunders, JD, MBA, Partner, PricewaterhouseCoopers, Past President, Health Care Compliance Assn, & Chair-elect, Intl Assn of Privacy Officers, Washington DC

-- Val F. Schott, Dir, Office of Rural Health, State of Oklahoma & President, Rural Health Assn, Oklahoma City OK

-- Jean M. Shanley, Attorney, Office of VP for Legal Affairs, Univ of Texas Southwestern Medical Ctr at Dallas, Dallas TX

-- Kathy Simmons, Technical Advisor, Office of Info Services, Ctrs for Medicare & Medicaid Services, Baltimore MD

-- Paula Stannard, Esq., Counsel to General Counsel, US DHHS, Washington DC

-- Elliott M. Stone, Exec Dir & CEO, Massachusetts Health Data Consortium, Inc., Waltham MA

-- Peter Swire, Esq., Visiting Professor, George Washington Univ, Of Counsel, Morrison & Foerster, & Former Chief Counselor, Office of Mgmt & Budget, Office of the President of the US, Washington DC

-- Robert M. Tennant, Govt Affairs Mgr, Medical Group Mgmt Assn & Co-chair, WEDI SNIP, Washington DC  
-- Fred J. Thiele, JD, MBA, Legal Compliance Mgr, US Benefits Group, Intel Corp, Chandler AZ  
-- Julie A. Thompson, VP, EDI Services, Concio, Inc., Santa Clara CA  
-- Anthony J. Tirone, Dir, Federal Relations, Joint Commission on Accreditation of Healthcare Organizations, Washington DC  
-- Karen Trudel, Advisor on Health Info Policy, US DHHS, Washington DC  
-- Maria T. Ward, Health Care Practice Consultant, PricewaterhouseCoopers, Chair, DSMO Steering Committee, Co Chair, HL7 Attachment SIG, & Co Chair, WEDI Attachment PAG, Chicago IL  
-- Thomas Welch, CPP, CISSP, CEO, Secure Enterprise Solutions, Fairfield NJ  
-- Kepa Zubeldia, M.D., President & CEO, Claredi Corp, Chair, AFEHCT, Member, NCVH, & Co Chair, WEDI Security Policy Advisory, Kaysville UT

#### SAVE-THE-DATE:

-- HIPAA Summit National Audioconference: HIPAA & Medicaid, Thursday, Sept. 12, 2002

<http://www.HIPAAAudioconferences.com>

-- HIPAA Summit National Audioconference: HIPAA & Medicare, Thursday, Sept. 26, 2002

<http://www.HIPAAAudioconferences.com>

-- HIPAA Summit National Audioconference: Employer & Health Plan HIPAA Compliance Strategies, Tuesday, Oct. 8, 2002

<http://www.HIPAAAudioconferences.com>

-- The 5th National HIPAA Summit, Oct. 30 - Nov. 1, 2002, Baltimore MD

<http://www.HIPAAsummit.com>

#### FURTHER INFORMATION:

For further registration Info, call 800-684-4549, email:  
RegistrationHQ@aol.com

HIPAA Colloquium Office  
7790 Barberry Ave  
Yucca Valley CA USA 92284

Please forward this news announcement to your friends and colleagues who might find it useful.